

NETHER HEYFORD PARISH COUNCIL

CHAIRMAN: C. Kiloh

CLERK: G. Ravine. Old Dairy Farm, Upper Stowe,
Weedon, Northampton. NN7 4SH
netherheyfordparishcouncil@gmail.com 01327 340410

Minutes Nether Heyford Parish Council Meeting, Monday 4th June 2018, Baptist Church Rooms, The Green.

Present

C Kiloh (in the chair)	S Corner	L Dilkes	L Eales	P Green
A-M Collins	N Haynes	A Williams	G. Ravine (clerk)	
Cllr Bignell SNC.		Cllr Harries SNC.		1 member of the public

1. **To Receive Apologies and Approve Reasons for Absence.** M Brassett. (Holiday) Apology accepted by Council.
2. **To Invite Declarations of Interest.** LE re payments.
3. Register of Interests Update. None.
4. **Public Participation.** Mr Andrews spoke on behalf of the PFA who had requested a grant towards refurbishing and extending the existing changing rooms. It was felt that more ambitious plans were too expensive at this time. There was a time imperative in that the work needed to be done before the beginning of the Football Season.
Cllr Bignell reported that a newsletter would be sent regularly from SNC to update Council on the progress of local Government reform, and at this stage members of the public were hearing of developments in the media at the same time as SNC Councillors. The changes were intended to be effected within 2 years, but it was not clear if this timetable could be achieved as it was not yet clear what would happen. It does seem likely that District Council elections will still take place next year. He also congratulated SC on the effectiveness of her contribution at a recent planning meeting.
5. **To confirm and sign minutes of the meeting held on 8th May 2018. Resolved.** Minutes were accepted as a true record. Chairman duly signed minutes and agenda.
6. **MATTERS ARISING FROM THE MINUTES;** Clerk reported that the Arnold Trust website showed AMC was listed as a representative, and should be getting notices of meetings.
7. **To co-opt new Councillors.** Clerk to send an application form to Mr D Musson.
8. **REPORTS**
 1. **Lighting.** Light outside 55 Rolfe Crescent reported.
 2. **Roads and pavements.** Much resurfacing work had been done in Middle St and Watery Lane, but it was felt that Hillside Rd was in far worse condition, but promised work here had been put back. Clerk to contact Helen Howard at Highways and ask for speed restrictions (40 mph) on the whole of Weedon Rd from the village sign to the A5. It was felt that many concealed entrances, farm machinery, heavy traffic, bends and the narrow road width made this stretch of road very dangerous.
Mr Gilkes had reported near misses on Bugbrooke Road at the entrance to the village due to excess speed, and a lack of visibility. He felt a "traffic emerging from left" type sign would help. Clerk to approach Highways.
 3. **The Green and Play Area.** Mr Briggs to inspect the Play Area again shortly. There have been problems with grass cutting on the green, partly caused by awkward weather conditions and the contractor having staffing problems. The green was felt to be in poor condition for the forthcoming fete. NH would speak to the contractor and try to resolve the problem in time for the fete.
 4. **Playing Fields.** No further report.
 5. **Trees.** Memorial Green Oak has some dead branches and it was felt that these should be removed as a matter of urgency. **Resolved.** Stowe Tree Services to be asked to do remedial work as soon as possible.
 6. **Allotments.** SC had distributed new "Shed Rules" allowing the erection of sheds on the allotments.
Resolved. Shed rules to be added to Allotments terms and conditions.
A payment for waste removal had had to be made "on the spot" in order for it to be done. LE had paid and would be reimbursed accordingly. Council endorsed the action.
 7. **Footpaths.** No major issues on field footpaths. It was felt that the jitties were in urgent need of attention.
Resolved. Mr Musson to be asked to spray all the village jitties as soon as possible.
SC felt that several jitties were adversely affected by vegetation escaping from poorly maintained fences, and by overhanging branches and wished householders would pay attention to this. Clerk to mention in Prattler.
 8. **Churchyard.** Agreement had been reached that cremated ashes could be interred in the Churchyard. The details needed to be finalised and this would be done at the next JBB meeting. There was concern about a large bag of debris from work on the walls. NH to bring up the issue with the PCC.
 9. **Canal.** LD reported a branch in the canal. It was felt that the canal trust would be aware of this and it was their responsibility.
 10. **Joint Burial Board.** There had been numerous complaints about the grass in the cemetery, but this had now been rectified. JBB would meet shortly.
 11. **Youth Club.** Fascias and guttering replaced. Fire door to be replaced. Clerk suggested that ACRE should be approached regarding the Youth Club Deed of Trust as most of the original trustees were now deceased or had moved away.
9. **Planning.**
It was reported that there is still fly tipping taking place in the land behind Denford on Weedon Road, and burning of

felled trees.

<u>S/2018/1075/FUL</u>	10 Hillside Cresc.	Two storey rear extension	No problems with neighbours. No Objections, but drawings misleading.
<u>S/2018/1021/FUL</u>	16 The Green	Proposed rear ext, replace flat roof with pitched roof over existing kitchen area	No problems with neighbours. No Objections,
<u>S/2018/1032/AGD</u>	Heyford Fields Farm Bugbrooke Rd	Determine whether prior approval required (Class A of Part 6 above Order) for erection of agric. Building.	Information only. Prior approval not required.
<u>S/2018/0971/FUL</u>	37 Hillside Cresc.	First Floor Side Extension	No objections.
<u>S/2018/0952/FUL</u> <u>S/2018/0953/LBC</u>	17 The Green	Demolition of porch & part of kitchen & replacement with 2 storey side extension	Listed building. No objections.
<u>S/2018/0786/FUL</u>	20 Church St	Two storey side extension	Pending

Resolved. Comments to be passed to SNC.

10. **GDPR** – Clerk reported that it was not necessary for a Parish Council to have a Data Protection Officer, but as Danny Moody of NCALC had already been appointed, and the service was free for the first year this would be continued with. Clerk's incapacity had meant that he had been unable to prepare a policy for Council, but would do so for the next meeting.
11. **PFA application for grant towards refurbishment of changing rooms.**
Resolved. Council agreed to pay a grant of £2,000 towards the refurbishment and extension of existing changing rooms.
12. **Neighbourhood Plan** – SC reported that site assessment work was progressing.
13. **Lights on the Green, Furnace Lane etc** – Aylesbury mains had not responded to the Clerk's requests for information and a meeting.
14. **Audit – Accounts** – Clerk distributed copies of the Accounts and reconciliation for 2017/18.
Resolved. Council accepted the 2017/18 Accounts.
The Accounts were now with the Internal Auditor, late due to the Clerk's recent incapacity. The Clerk would apply to the External Auditor for an extension. It was hoped that the documents could be dealt with at the next meeting on July 8th – but an EGM might be necessary.

15 CORRESPONDENCE

<p>ACRE – Membership certificate – noted.</p> <p>P Briggs re Play Area.- noted.</p> <p>J Clark re aerial photography – emailed.- noted.</p> <p>DACT re Community drivers.- e-mailed.- noted.</p> <p>M Edwards re Grasscutting.- noted -issue resolved.</p> <p>Earth Anchors – benches etc – e-mailed.- noted.</p> <p>C Gilkes re speeding on Bugbrooke Rd.- Clerk to refer to Highways and Cllr Brown</p> <p>Groundworks re NP grant – noted.</p>	<p>D Moody re GDPR - and DPOs. – emailed. Noted.</p> <p>I McCord – SNC re re-organisation.- noted</p> <p>NCALC Update – e-mailed.</p> <p>N O'Donnell – Playground inspection course. – emailed – noted.</p> <p>PFA – grant request..-considered above.</p> <p>SLCC renewal notice.- noted.</p> <p>SNC – C Barmby re Green Spaces – emailed. SC to consider.</p> <p>Wickstead competition – noted.</p>
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CIRC. Circulated by E-mail. CIL Community Infrastructure Levy. SNC – South Northants Council. NCC– Northants County Council VPMC – Village Hall Management Committee EMRA – East Midlands Regional Assembly. HSC – Heyford Sports Club. NCALC – Northants County Association of Local Councils. CLASP – Community Landscape & Archaeology Survey Project. WNJPU – West Northants Joint Planning Unit. SNH –South Northants homes. NRHA – Northants Rural Housing Association. PCC Parochial Church Council. PFA - Playing Field Association. NHB New Homes Bonus. NP Neighbourhood plan. JCS – Joint Core Strategy. WPD (Western Power Distribution). SNC –South Northants Council. EA Environment Agency.

16. ACCOUNTS FOR PAYMENT/Financial Matters.

a) Bank balances: - Yorkshire Bank Parish Council 01/05/18 £105,475.84 b) Accounts for payment.

	NAME	CH NO	AMOUNT	Incl VAT	POWER
1	Void	1986			
2	G Ravine – salary.	1987	£749.63		LGA 1972 s 112
3	HMRC DB £70.60 GR £197.40 NI£34.44 Emp NICs £39.61	1988	£342.05		LGA 1972 s 112
4	D Booker – salary	1989	£281.75		LGA 1972 s 112
5	AH Contracts dog Bins	1990	£135.00	£22.50	Clean Neighbourhood/Env Act 2005
6	Simons and sons – grasscutting	1991	£1,445.88	£240.98	Highways Act 1980 S301
7	Neighbourhood Plan Group – from Groundworks.	1992	£3000.00		LGA 1972 s 112
8	SLCC annual Subs	1993	£104.00		LGA 1972 s 112
9	Playing Field Association. – agreed grant towards fencing.	1994	£1000.00		Local Govn't (Misc. Prov.) Act 76, s. 19
10	WA Haynes – Allots work	1995	£195.00		Smallholdings & Allots Act 1908
11	L Eales – re Allotments	1996	£102.00		Smallholdings & Allots Act 1908
12	Autela – Tax Agents	1997	£46.80		LGA 1972 s 112
13*	Playing Field Association. – Grant towards Changing rooms	1998	£2,000.00		Local Govn't (Misc. Prov.) Act 76, s. 19
	Pension Clerk £23.69 Emp £19.74	£43.43			
	Income. Groundworks – NP grant.	£3,700.00			
	*Denotes invoice received after agenda published				

18. **Items for next agenda.**
19. **DATE OF NEXT MEETING.** Monday July 2nd 2018 Annual Meeting.

There being no further business the meeting closed at 20.55